



COUNTY OF SANTA CRUZ

FIRE DEPARTMENT ADVISORY COMMISSION

DRAFT MINUTES: July 19th 2023 MEETING

Wednesday, July 19th, 2023, 4:00 p.m.

In-Person Meeting

CalFire / County Fire Meeting Room, 6059 HIGHWAY 9, FELTON, CA 95018

Remote Participation

Click here to join meeting: [Join Teams Meeting \(FDAC\)](#)

CALL IN: 831-454-2222 Conference ID: 702 367 794#

I. ROLL/CALL TO ORDER/INTRODUCTIONS

Meeting called to order at 4:00 pm

Present:

First District Representative/Chair:

Sanjay Khandelwal

Second District Representative/Vice-Chair:

Carey Pico

Fourth District Representative:

Kirt Vojvoda

Fifth District Representative:

Arnie Wernick

Absent:

Third District Representative:

Mike Phinn

Volunteer Firefighters Representative:

Doug Aumack

General Services Representative:

Michael Beaton

II. ADDITIONS/CHANGES TO AGENDA

A. None

III. APPROVAL OF MINUTES – May 17th, 2023

A. Unanimous

IV. WRITTEN CORRESPONDENCE:

A. None

V. PUBLIC INPUT/ORAL COMMUNICATION

**Matters not on the agenda (3 minutes per person)*

A. Three people made public comments

VI. COMMISSIONERS REPORTS (Oral reports from Commissioners; No discussion or action)

- A. 5th District (Wernick)
 - i. None

- B. 2nd District (Pico)
 - i. None

- C. 1st District (Khandelwal)
 - i. Discussed with 1st district supervisor re: clarity on budget showing only a 4% increase after savings; in actuality, the budget increase was larger due to the Amador Period going down.
 - ii. Will be sending out info in 1st district newsletter.

- D. 4th District (Voivoda)
 - i. None

VII. SANTA CRUZ COUNTY FIRE CHIEF'S REPORT (Wilson & Filson)

- A. Facilities
 - i. Volunteer center collaboration underway. Setting up training for volunteers, moving forward with roster cleanup. Making sure all volunteers and staff are compliant. Policy and Procedure manual only covers firefighters and needs to be redone.

- Equipment
 - i. Fuel tanks at McDermitt filled; water tender has arrived. Awaiting radios and a plumbing fix.

- General
 - i. 23-24 budget has been approved; awaiting county to make a transition for the new website.
 - ii. Rescues are in service and responding in a timely manner to calls.
 - iii. Utilizing a new records management system

VIII. BUSINESS MATTERS (CONTINUING)

- A. Master Plan Status (Armstrong)
 - i. Received technical draft; has gone through state and county staff for corrections to be given back to AP Triton.

- B. Volunteer Center Partnership
 - i. In-progress, awaiting handbook and policy update
 - ii. 23-24 Firefighter recruit will remain a priority

C. Website support move to County IT

- i. In the que to be updated from County ISD, no timeframe given.
- ii. Proposed setting up a general email for public correspondence.

IX. BUSINESS MATTERS (NEW)

A. FDAC Meetings (Khandelwal)

- i. Would like a more outlined structure for meetings going forward.
- ii. Future meetings should more discussion-driven than report-driven.

X. ADJOURNMENT

- A. Set next regular meeting – Wednesday, September 20th, 2023 at 4:00 pm.**

The County of Santa Cruz does not discriminate on the basis of disability, and no person shall, by reason of a disability, be denied the benefits of its services, programs or activities. This meeting is located in an accessible facility. If you wish to attend this meeting and you will require assistance in order to participate, please contact the ADA coordinator at 831-454-2210 (TDD number is 831454-2123 or 831-763-8123 from Watsonville area phones) at least 72 hours in advance of the meeting, to make arrangements. As a courtesy to those persons affected, please attend the meeting smoke and scent free.