



COUNTY OF SANTA CRUZ

FIRE DEPARTMENT ADVISORY COMMISSION

LOCATION: CAL FIRE Headquarters
Highway 9 in Felton, CA 95018
DATE: May 15, 2013
TIME: 4:00 PM - 6:00 PM

APPROVED Minutes for May 15, 2013

MEMBERS PRESENT:

First District Representative/FDAC Chair: Alex Leman
Third District Representative: Tom Scully
Fifth District Representative: Arnie Wernick
Office of Emergency Services Manager: Paul Horvat
Volunteer Firefighters Representative/Co-Chair: Doug Aumack

MEMBERS ABSENT:

Second District Representative: John Willett
Fourth District Representative: Bob Stokes

- 1.0 Introductions/Call to Order
Meeting began at 4:06 pm
- 2.0 Approval of draft minutes from March 20, 2013
 - **Motion:** Paul Horvat to approve draft minutes
 - Motion Seconded:** Doug Aumack
 - In Favor:** Alex Leman, Tom Scully, Arnie Wernick
 - Opposed:** None
 - Abstained:** None
 - Absent:** Bob Stokes, John Willett
- 3.0 Oral Communications (items not on agenda, 3 minutes per person)
None
- 4.0 Correspondence
None
- 5.0 Business
 - 5.1 New Business
 - A. Clarification of best practices for Santa Cruz/Santa Clara County auto aid.
 - 1) Doug Aumack mentioned the need for clearer communication regarding response to Santa Clara border areas. At least 3 unusual incident reports have been filed. This topic will be presented at the Company Officers' meeting for further action.
 - B. Discussion of selection process for upcoming fire engine procurement.
 - 1) An operational committee meeting will take place immediately following the 5/15/13 to discuss this topic.

5.2 Old Business

A. Volunteer Stats: Concern over non-response report accuracy.

- 1) Can be due to a number of factors, including volunteer response in a personal vehicle. Could also be a reflection of an increase in incidents.
- 2) Management advised to adjust report layout for more accurate reflection of response.

6.0 Informational Reports

6.1 Santa Cruz County Fire Chief's Report

A. Updates

- 1) The Felton FPD vehicle has been purchased. Additional repairs and maintenance costing \$3,500-\$4,500 are underway to make the vehicle fully operational.
 - a) E2921 will be surplus due to catastrophic transmission failure.
- 2) Additional funds from the HSA grant were distributed by OES for additional NGLB bags.
 - a) The Ben Lomond Training Center has received a grant to expand the concrete apron for more usable training space.
- 3) Incidents
 - a) No significant incidents to report, however record dry weather is causing concern for the upcoming fire season which began a month early this year.
- 4) Training /Academies
 - a) The BFFA, a multi-agency cooperative training effort, finished recently, successfully graduating 6 County Fire candidates.
 - b) A bridge program was added to this year's academy providing an avenue for the CAL FIRE Basic Wildland Training certification.
 - c) An increased number of County Fire classes are planned for next year, including distant learning through Cabrillo.
- 5) Volunteer Handbook
 - a) A new policy will be added to include travel reimbursements that do not fall under the current criteria established in the handbook.

6.2 FDAC Reports

A. Updates:

1) Master Plan Subcommittee

(Members: Arnie Wernick, Tom Scully)

- a) The subcommittee feels that staff and commission have made a good effort to follow and implement the Master Plan.
- b) Bond measure discussion to be added to the next agenda.

2) Recruitment Subcommittee

(Members: Alex Leman, Doug Aumack)

- a) Members have drafted a flyer design and a sign design to be presented for approval at the next meeting.
- b) Suggestion of county wide open house for tentative date of 7/29/13.

3) County Fire Reorganization Committee

(Members: Tom Scully, Paul Horvat, Bob Stokes)

- a) Reorganizational recommendation ground work has been completed. In light of pursuing a possible bond measure, this committee will cease further activity until such a time as needed. Report to be removed from the next agenda.

4) Budget Subcommittee

(Members: Arnie Wernick, John Willett, Paul Horvat)

- a) Subcommittee recommended a 2-phase approach:
 - i. An initial 4 million dollar bond measure to meet the immediate need of replacing County Fire's aging fleet at \$19 per fire flow unit;

- ii. Followed by a possible future \$91 special tax increase for restoration of personnel to 3 person staffing once the economy recovers.
- b) Recommended further research by staff regarding election process and timeframes.
- c) Tom Scully will research recent successful Davenport bond measure.
- 5) Volunteer Company Officers' Representative
(Douglass Aumack)
 - a) Attended Driver 1A and Drive 1B classes and met with FFI Chris Cunningham.
 - b) Volunteers are requesting a local Command 1A class.

7.0 Announcements

- 7.1 The Bonny Doon Fire Safe Council has been very active and is sponsoring a "Show and Tell" event of the Lockheed Fire area 10th and 24th of July and two Wednesdays in August. They will also host a fire prevention talk from an UCSC professor at a local winery sometime this summer.
- 7.2 The Bonny Doon "un-pancake" breakfast will not take place this year due to lack of volunteers.
- 7.3 Las Cumbres volunteers are interested in creating a County Fire auxiliary for necessary functions other than emergency response.
- 7.4 CSA Fee hearings will take place on June 11.
- 7.5 County Fire's 2013/14 budget hearing is scheduled for June 17.
- 7.6 Fire season was declared 5/1/13, and will be staffed at peak on 5/27/13.
- 7.7 Golden Guardian Earthquake Drill took place in San Jose on 5/15/13.

8.0 Adjournment at 5:45 pm.

- **Motion:** Tom Scully to adjourn.
- Motion Seconded:** Doug Aumack
- In Favor:** Alex Leman, Arnie Wernick, Paul Horvat
- Opposed:** None
- Abstained:** None
- Absent:** Bob Stokes, John Willett

9.0

Next regular meeting – Wednesday July 17, 2013 at 4:00 pm

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