



OFFICE OF THE FIRE MARSHAL

SANTA CRUZ COUNTY FIRE DEPARTMENT
PAJARO VALLEY FIRE PROTECTION DISTRICT

JED WILSON, FIRE CHIEF

6059 HIGHWAY 9, P.O. DRAWER F-2, FELTON, CA 95018, (831) 335-6748

Name (Business) _____

Telephone _____

Date _____

Address _____

Owner _____

Occ. Class _____

1. HOUSEKEEPING

- a. Post visible street address 4" or 6"(1/2" Stroke) 505.1
b. Store rubbish in closed containers 304.3.2/304.3.3
c. Store oily rags in closed metal container 304.3.1
d. Provide clearance from heat producing appliances to combustible material 305.1
e. Remove combustible storage from mechanical storage room 315.3.3
f. Remove waste, trash, or weeds 304.1.1&2
g. Post and enforce "No Smoking" signs 310.3

2. MAINTENANCE OF EXIT WAYS

- a. Remove all other locks and latches from doors 1010.2.5
b. Provide approved exit hardware 1010.1.9
c. Remove obstructions from exits, aisles, corridors and stairways 1010.2.1
d. Egress doors shall be readily operable from the egress side without the use of a key or special knowledge or effort 1010.2
e. Maintain exit doors, stairs, etc., in good repair at all times 1032.1
f. Maintain EXIT signs. Signs shall not be visually impaired by decorations, furnishings, or equipment 1032.4
g. Post approved sign "This door to remain unlocked during business hours" 1010.2.4(3.2)
h. Post occupant load sign 1001.9
i. Illumination required 1008.2
j. Provide EXIT signs to indicate egress and/or direction of egress travel 1013.1
k. Door swing in direction of egress 1010.1.2.1
j. Emergency lighting equipment shall be maintained 1032.10

3. FLAMMABLE AND COMBUSTIBLE LIQUIDS

- a. Provide approved cabinet or inside storage room for all flammable and combustible liquid 5707.3.2
b. Provide approved safety cans for storage 5705.2.4
c. Flammable liquids shall be dispensed by approved pump or dispensing system 5705.2
d. Provide bonding/grounding when dispensing flammable liquids 5705.3.2
e. Store all flammable liquids away from exits 5704.3.3.3
f. Empty tanks & containers shall be stored as required for filled tanks & containers. 5704.3.3.4

4. HAZARDOUS MATERIALS

- a. Provide approved cabinet or inside storage room 5003.8.7
b. Provide material safety data sheets for _____ 5003.4
c. Secure and identify compressed gas cylinders 5303.5.3
d. Provide secondary containment 5005.1.3

5. ELECTRICAL

- a. Do not use extension cords in lieu of permanent wiring. 603.6
b. Extension cords and flexible cords shall not be affixed to structures, extended through walls, ceilings or floors, or under doors or floor coverings 602.6
c. Electrical wiring shall be maintained in good condition and protected from damage 603.5.3/CEC 590.4H
d. Provide cover plates 603.2.2
e. Provide covers for unused openings in circuit panel box CEC 110.27
f. Identify all circuit breaker switches CEC 408.4 A
g. Replace all damaged/spliced electrical cords 605.5.3
h. Provide minimum of 30" wide by 78" high clearance to all electrical service equipment 603.4
i. Discontinue use of multipug adapters 603.6/CEC 400.12(1-7)

6. GAS

- a. Provide shut-off to appliances. Shall be readily accessible and within 72". CPC 1212.3.1(1-3) IFGC
b. Provide protection for gas meter 603.9/312.1
c. Water heater shall be anchored CPC 507.02

7. STORAGE

- a. Remove storage from attic, under floor and in concealed spaces 315.3.4
b. Arrange storage in an orderly manner 315.3
c. Reduce storage to 18" below fire sprinklers 315.3.1
d. Reduce storage to 24" below ceiling 315.3.1

8. FIRE PROTECTION INSTALLATIONS

- a. Provide key box for fire department access 506.1
b. Provide proper keys for key box 506.1
c. Service and tag hood extinguishing system semi-annually and after each use 904.12.5.2
d. Extinguishing systems or appliances shall be maintained in operable condition at all times 901.6
e. Clean grease filters over cooking area 606.3.3.2
f. Provide UL 300 Compliant fire extinguishing system 904.13
g. Provide and maintain an approved smoke detector 907.2.8.3
h. Do not tamper with fire protection equipment 901.8
i. Provide caps for fire department connections NFPA 13(16.12.3.1.3)
j. Provide spare sprinkler heads (6 min.) heads NFPA 13 (16.2.7.1)
k. Replace damaged, corroded or painted heads NFPA 13 (16.2.3.1)
l. Maintain access to fire protection systems 509.2
m. Provide monitoring of fire protection systems 903.4.1
n. Provide annual inspection and maintain records of service, repairs, and maintenance 901.6/NFPA 25
o. Sprinkler 5-year certification required Last done _____ 901.6/NFPA 25
p. Installation requires a permit. Obtain permit for _____ 105

9. FIRE EXTINGUISHERS

- a. Provide _____ fire extinguisher(s) with a minimum rating of 2A-10BC 906.3
b. Provide _____ fire extinguisher with a minimum rating of 40BC 906.3
c. Provide a Class K fire extinguisher 906.4
d. Service and tag extinguisher 906.2
e. Mount where readily accessible. Mount between 42" and 60" from finished floor 906.9
f. Post sign(s) indicating location of fire extinguishers 906.6

10. FIRE-RESISTANCE-RATED CONSTRUCTION

- a. Maintain horizontal and vertical fire resistance. Repair with approved materials. 703.1
b. Keep attic access and scuttle opening closed 701.5
c. Repair penetrations 703.2
d. Remove decorative materials from acoustical ceiling systems 701.2.1

11. ADDITIONAL COMMENTS / REQUIREMENTS

A reasonable degree of fire/life safety exists at this time. (No corrections required at this time)

ORDER TO COMPLY - You are in violation of those items noted within this notice. Failure to correct these violations by your next inspection may make you liable for further legal actions and civil penalties.(2019 CFC referenced sections)

Received By: _____ Print Name: _____ Phone#: _____

Inspected By: _____ Date: _____ Shift: _____ Sta.: _____

Cleared By: _____ Date: _____